



U n i v e r s i t y o f C a n b e r r a

# Application for Admission

AUSRIVAS COURSE APPLICATION FORM



## Should you be completing this application form?

You should use this form if you wish to undertake the complete AUSRIVAS course or any combination of the AUSRIVAS modules. Please read the following information before completing the application form.

## Information and course advice

Information on AUSRIVAS course and individual modules can be obtained from the AUSRIVAS Course outline and on the AUSRIVAS web site at: <http://ausrivas.canberra.edu.au/Bioassessment/Macroinvertebrates/Training/>

## Notification of selection

All applicants will be notified of the outcome of selection, successful or unsuccessful. If you are successful in gaining a place you will be sent further information on notification.

## Photo

You may e-mail a digital photo (jpg, gif, bmp, pcx, wmf or tif format) to [Evan.Harrison@canberra.edu.au](mailto:Evan.Harrison@canberra.edu.au). Alternatively, you can attach a photo to your application form. If your application is successful the photo will be added to the student photo gallery on the course Website (note that the photo is not a requirement). Also, if needed this photo may be used to create a UC student ID card (in this case a photo is a requirement).

## Submit application

Fully complete all relevant questions and ensure that you provide your current email address. An incomplete or incorrect application may delay processing and consideration of your application, then sign the form and mail, email or fax to:

Sue Nichols  
Building 3  
University of Canberra ACT 2601  
Fax: 02 6201 5651  
Phone: 02 6201 5408  
[Sue.Nichols@canberra.edu.au](mailto:Sue.Nichols@canberra.edu.au)

Also phone, email ([Sue.Nichols@canberra.edu.au](mailto:Sue.Nichols@canberra.edu.au)) or fax if you have any queries regarding this application form.





# Application for Admission

AUSRIVAS COURSE

Attach your passport photo here if required

## Personal Details

1 Have you formerly applied to or studied at the University of Canberra or the CCAE? (*Tick one*)

Yes  No

If known, please indicate your previous student ID number:

▶

2 Family Name

Given Names

How would you like your name shown on your certificate

Title (please Circle)  
Miss Ms Mrs Mr

Other title

Date of Birth

dd mm yyyy

Gender (please circle)

F M

## 3 Address for correspondence & invoicing

Organization:

Suburb/Town:  Postcode/Zipcode:

Country:

Telephone (bh):

Telephone (ah):

Facsimile:

Email:

## 4 Permanent address

Suburb/Town:  Postcode/Zipcode:

Country:

Telephone (bh):

Telephone (ah):

Facsimile:

5 Please indicate your Citizenship type (Tick one)

- Australian citizen including Australian citizens with dual citizenship (1).
- New Zealand citizen or a diplomat or consular representative of New Zealand, a member of staff of such a representative, excluding those with Australian citizenship (includes any such persons with Australian Permanent residency status) (2).
- You have a temporary entry permit or you are a diplomat or a dependant of a diplomat (except New Zealand) (4)
- You have Australian Permanent Residence status but are not a New Zealand citizen (3). Enter the date you become a permanent resident:

dd	mm	yyyy
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- Your citizenship is not one of the countries stated. Please specify your citizenship:

6 In what country were you born:

If born outside Australia, enter the year you arrived in Australia:

dd	mm	yyyy
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7 If you do not speak a language other than English go to question 10. If you speak a language other than English at your permanent home residence, indicate which language/s you speak below:

Course Preference

8 Record your AUSRIVAS module preferences (see AUSRIVAS course outline for module descriptions)

Module number	Module name	Indicate your module preferences with 'yes' or 'no'
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1	Study design & site selection	
2	The habitat	
3	Macroinvertebrate sampling & processing	
4	Data analysis, predictions & indices	
5	The practical workshop	
	Please circle whether you will be undertaking: <ul style="list-style-type: none"> <li>• The macroinvertebrate identification tutorial or;</li> <li>• The macroinvertebrate identification accreditation</li> </ul>	

The course costs \$550 (\$500+ 10% GST) per module for modules 1-4 and can be completed over 12 weeks. The practical workshop costs \$1100 (\$1000 + 10% GST), which includes a macroinvertebrate identification tutorial or macroinvertebrate identification accreditation.

I have read the Privacy Statement and Declaration on page 5 and agree with these conditions.

dd	mm	yyyy
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Applicant's Signature

Date

## 9 Qualifications

Please list your educational qualifications.

Complete the details of your qualifications in the following format:

Dates Attended (eg. 1996-1999)	Qualification (eg. NSW HSC, Diploma of Art, Master of Science)	Complete Yes/No	Name and Country of Institution (eg. University of Canberra, Australian)
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**A.** Post graduate course of any type (Higher Doctorate, PhD, Masters, Preliminary or Qualifying, PG Diploma, PG Certificate etc).


**B.** Bachelors Degree course.


**C.** Diploma or Associate Diploma course done at a CAE, University, Teacher's College, Institute of Technology, Institute of Advanced Education or Institute of Tertiary Education.


**D.** Diploma or Associate Diploma course done at a TAFE (Technical and Further Education) College or Technical College.


**E.** TAFE Award course other than a Diploma or Associate Diploma, done at a TAFE College, Technical College, CAE, Institute of Advanced Education or Institute of Tertiary Education (do not count secondary


**F.** Final year of Secondary Education at a High School, Technical High School, Secondary College or at another institution.


**G.** Other qualification or previous experience relevant to AUSRIVAS and biological assessment of river condition?



## Privacy Statement

The University of Canberra is subject to the provisions of the Commonwealth *Privacy Act 1988* and you are entitled to protection of your privacy. This means that any information the University collects about you, including personal details, academic progress details, and personal welfare information, is treated by the University according to strict guidelines. Access to your information is restricted to those staff who may need the information in order to carry out their responsibilities in your personal and/or academic interests. After you leave the University, the University may approach you to seek financial or other support.

Other than in accordance with any legal or academic obligation, the University will not disclose personal information about you. This means that we do not release any information we hold about you, including your address, or your results, even to close relatives, without your permission.

The exceptions to the general application of these guidelines are the obligations imposed on us by law, Government regulation, or the requirements for normal operation of the University.

An explanation of precisely what information may be passed to Government bodies or agencies can be obtained by contacting Student Administration.

Director, Student Administration  
**Phone:** +61 (0)2 6201 2225  
**Email:** student.admin@canberra.edu.au

## Declaration

I am aware that submission of an incomplete application may delay or eliminate consideration of my application. I declare that all the information I have provided, to the best of my understanding and belief, is complete and correct.

I understand that the giving of false or misleading information may lead to the refusal of my application or cancellation of enrolment. I give permission to the University to obtain official records from any educational institution attended by me. As detailed in the Privacy Statement, I authorise the University to supply any relevant official records to government bodies.

I understand that information supplied by me to the University of Canberra may be made available to Australian Commonwealth and State Government agencies in accordance with the University's obligations under the ESOS Act 2000 and the national code, available from [www.dest.gov.au](http://www.dest.gov.au). These obligations include the requirement to advise the appropriate Commonwealth Department of changes to my enrolment and any breach of my student visa conditions relating to my attendance or academic progress.

If any information is discovered to be untrue or misleading in any respect, I consent to the University collecting, storing and disclosing this information to the Australian Vice-Chancellors Committee any of its member institutions, the Australasian Conference of Tertiary Admissions Centres, and any other relevant examining authority.

The University reserves the right to change any of the details contained in this document.

## Application check list

After reading the Course outline and Application for Admission form, ensure that you complete the following before submitting your application:

- Answer all the relevant questions on the application form.
- Attach a photograph if needed
- Read the Declaration and sign your application.